

APPLICATION FOR EMPLOYMENT

EMPLOYMENT APPLICATION

DATE: _____

NAME: _____

HOME PHONE#: _____

ADDRESS: _____

CELL PHONE#: _____

EMAIL ADDRESS: _____

EDUCATION HISTORY:

Please list the name of the institutions and level completed: grade/diploma/degree

HIGH SCHOOL: _____ date completed _____

UNIVERSITY: _____ date completed _____

OTHER (Day/Night): _____ date completed _____

EMPLOYMENT HISTORY (most current first):

1) Employer's Name: _____

Your job title: _____

Address: _____

Duties: _____

Phone #: _____

Reason for leaving: _____ * **NOTE: Must be completed for**

Employed From: _____ to: _____

Salary: _____ * **application to be processed.**

2) Employer's Name: _____

Your job title: _____

Address: _____

Duties: _____

Phone #: _____

Reason for leaving: _____ * **NOTE: Must be completed for**

Employed From: _____ to: _____

Salary: _____ * **application to be processed.**

3) Employer's Name: _____

Your job title: _____

Address: _____

Duties: _____

Phone #: _____

Reason for leaving: _____ * **NOTE: Must be completed for**

Employed From: _____ to: _____

Salary: _____ * **application to be processed.**

References:

1) Name: _____ Occupation: _____ Phone#: _____

2) Name: _____ Occupation: _____ Phone#: _____

3) Name: _____ Occupation: _____ Phone#: _____



Skills :

please enter the number of years of experience & check the rating for each category that applies

	YRS	BELOW AVERAGE	AVERAGE	ABOVE AVERAGE
sales	_____	_____	_____	_____
car audio installation	_____	_____	_____	_____
car security installation	_____	_____	_____	_____
mobile video installation	_____	_____	_____	_____
fiberglass fabrication	_____	_____	_____	_____
sub-enclosure fabrication	_____	_____	_____	_____
window tinting	_____	_____	_____	_____
auto detailing	_____	_____	_____	_____
bookkeeping	_____	_____	_____	_____
website design	_____	_____	_____	_____
desktop publishing	_____	_____	_____	_____

MECP Certification:

Current Level: _____

Highest Previous Level: _____

Availability:

Position applied for: _____

Date Available: _____

Hours Available: _____

Salary: ****NOTE: salary must be completed with a dollar amount for application to be processed.**

Salary Expected: \$ _____ per _____

The information provided on this application is accurate to the best of my knowledge and subject to verification. I understand that proof of age may be required upon employment. I understand I must truthfully answer all the questions on this application. I also understand that if I do not, I may be refused employment, or separated if I am a current employee. While employed I agree not to engage in any other business or employment without written consent. If employment results from this application, I understand that additional personal data or a physical examination may be required if I am eligible for benefits. I authorize all previous employers to furnish any information they may have regarding my employment and my reason for leaving, and I release my prior employers for all liability for and damage resulting from the information provided.

SIGNATURE: _____

DATE: _____

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INTERNAL USE ONLY

Interviewer: _____ Date: _____

Comments: _____

